

20181025 - Sprint 4 Retrospective Meeting Minutes

Attendees: Adrian Rodriguez Carlos Vera Cristian Cepeda Julian Oscar Antonio Padilla

Start time: 7:00PM

End time: 9:00PM

What went wrong?

- New guidelines on deliverables backtracked the deliverables we already had created and published for previous sprints.
- Development overall started being handled more on the second week of the sprint rather than the first.
- Last minute push on deliverables.
- A bit disconnected at the start of the sprint.
- Product owner still doesn't have access to our confluence.

What went right?

- Communication is still very good between all team members.
- Collaboration on development.
- Good feedback on progress from product owner.
- More productive development at the end of the sprint.
- Good adjustments on meetings.
- We had better collaboration and communication in terms of development.
- Communication at the end of the sprint was good and we accomplished and closed most of our issues.
- With continuous meetings, we have a better idea of how all tasks are merging together.

How to address the issues in the next sprint?

- Accelerate development in terms of functionality since sprints are going by fast
- Spend a little more time in daily scrums doing dev/troubleshooting together.
- More on top of documentation in terms of diagrams and feature docs.
- Continuing to be more productive.
- Still lots to do, need to push more often to be more efficient with time.
- Start to put everything together when it comes to the main features that the Product Owner's are looking for.